

MINUTES
WASTEWATER TREATMENT COMMITTEE MEETING
BETHEL HEIGHTS CITY HALL
NOVEMBER 16, 2017 @ 7:00 P.M.

The Bethel Heights Wastewater Treatment Committee met in regular session at the Bethel Heights City Hall. Chairman Littrell called the meeting to order at 7:04 p.m.

ROLL CALL: The following members answered the roll call: Ken Buchheit, Mike Cheval, Corey Ball, and Terry Littrell. Mayor Black and Rick Sayre were present.

PLEDGE OF ALLEGIANCE: Members recited the pledge.

APPROVE AGENDA: Member Buchheit moved to approve the agenda for November 16, 2017. Member Cheval seconded the motion. Motion passed without dissent.

APPROVE MINUTES: October 19, 2017. Member Cheval moved to approve the minutes from October 19, 2017. Member Ball seconded the motion. Motion passed without dissent.

APPROVE TREASURY REPORT: October 2017. Members reviewed the treasury report for October 2017. Member Buchheit asked about the \$10,000 under Wastewater New Construction. Mayor Black stated that was the reimbursement for the wastewater phase 4 project. Member Ball moved to approve the treasury report. Member Buchheit seconded the motion. Motion passed without dissent.

BILLING & RECEIPTS REPORT: October 2017. Members reviewed the billing & receipts report. Chairman Littrell questioned why a street bore costed \$6,881.00. Mr. Sayre stated that was the cost of the project. Mayor Black stated that was Mrs. Gibson just placing a description. Chairman Littrell questioned the sewer connect cost on engineering fees. Mayor Black stated that the project ended up costing more due to the issues that was caused by the neighboring city. Mr. Sayre stated that the project ended up having to be engineered twice. Member Buchheit moved to approve the billing & receipts report for October. Member Ball seconded the motion. Motion passed without dissent.

PUBLIC FORUM:

Call to Order

Roll Call

Pledge

Agenda

Motion to Approve
Motion Passed

Minutes

Motion to Approve
Motion Passed

Treasury Report

Motion to Approve
Motion Passed

Billing & Receipts

Motion to Approve
Motion Passed

Public Forum

CURRENT BUSINESS:

1. **Sewer Progress/Environmental Report:** Mr. Sayre stated that the Jefferson Street project has been completed. Mr. Sayre informed members that Phase 2 is running only in manual due to the board going out. Mr. Sayre stated that he has spoken to Orenco and has been informed that our equipment is obsolete, which will be required to be reengineered. Mr. Sayre stated that he had been informed that we had outdated equipment. Mr. Sayre notified members that he found another Pod that was busted on Phase 3. Mr. Sayre stated that he found a boat that was buried over at the new property and that all holes have been dug and tested. Member Ball asked what the cost would be for a new board. Mr. Sayre stated that Orenco wouldn't give a cost but made the statement he wouldn't want to pay for it. Chairman Littrell stated that we should look online and see if we can get some of the parts.

OLD BUSINESS:

1. **2018 Budget:** Member Buchheit questioned the fuel line item. Mr. Sayre stated that he increased it by \$500 from the current budget. Mr. Sayre informed members that a new truck has been placed in the budget. Member Ball questioned how salary and wages were calculated. Mayor Black stated that salary and wages are based on individual employees. Mayor Black stated that council was no longer using percentages for raises. Member Ball questioned the travel line item. Mr. Sayre stated that one employee would need to get his certification and depending on where the class was being held would determine the cost of travel. Member Ball questioned if the travel line item would be enough to cover the cost of the certification. Mr. Sayre stated yes. Member Ball questioned the uniform line item. Mayor Black stated that the city switched companies and the uniform cost was cut in half. Member Ball questioned the fuel line item due to the new property needing to be maintained. Member Ball questioned the wastewater new construction budget. Mayor Black informed members that the only numbers budgeted was based on what has been presented to the city. Member Ball stated that he would like to see the fuel line item increased, as well as the travel line item. Mr. Sayre informed members that the new property has been mowed and maintained since it was purchased in May. Mr. Sayre stated that a new truck has been budgeted. Mr. Cheval suggested to up the travel line item to \$650. Member Ball motioned to approved the 2018 Wastewater Budget with the additional change to increase the travel line item to \$650.00. Member Buchheit seconded the motion. Motion passed without dissent.
2. **Sales Tax Rebate:** Mayor Black stated that we received over \$2,000 back from purchases that we shouldn't have paid sales tax.

Current Business
Sewer Progress/
Environmental Report

Old Business
2018 Budget

Motion to Approve

Motion Passed
Sales Tax Rebate

NEW BUSINESS:

1. **Ordinance No. 363 Amending 2017 Wastewater Budget:** Mayor Black stated that this is a required ordinance anytime appropriations are done throughout the year.

ADJOURN MEETING: Member Cheval moved to adjourn the meeting. Member Buchheit seconded the motion. Motion passed without dissent. Meeting adjourned at 8:17.

APPROVED: 
Chairman

ATTEST: 
Secretary

New Business
Ordinance No. 363 Amending
2017 Wastewater Budget

Adjourn Meeting
Motion to Adjourn
Motion Passed