

MINUTES
WASTEWATER TREATMENT COMMITTEE MEETING
BETHEL HEIGHTS CITY HALL
January 18, 2018 @ 7:00 P.M.

The Bethel Heights Wastewater Treatment Committee met in regular session at the Bethel Heights City Hall. Chairman Littrell called the meeting to order at 7:05 p.m.

ROLL CALL: The following members answered the roll call: Mike Cheval, Ken Buchheit, Corey Ball, and Terry Littrell. Mayor Black, Amanda Fenton, and Rick Sayre were present.

PLEDGE OF ALLEGIANCE: Pledge was recited.

APPROVE AGENDA: Member Buchheit moved to approve the agenda for January 18, 2018. Member Cheval seconded the motion. Motion passed without dissent.

APPROVE MINUTES: December 21, 2017. Member Cheval moved to approve the minutes from December 21, 2017. Member Ball seconded the motion. Motion passed without dissent.

APPROVE TREASURY REPORT: December 2017. Members reviewed the treasury report for December 2017. Member Ball questioned what the expense of \$14,000 to Anderson's was for. Mayor Black stated it was the purchase for pump packages. Member Ball questioned how the tanks are expensed out. Mayor Black stated that tank revenue is placed in the sewer fund under the tank, parts, and assembly sales revenue line item and then expensed out from sewer fund under the inventory-tanks, parts, and assembly expenditure line item. Member Buchheit asked why there are voided checks in the amount of \$3,232.10. Mayor Black stated that the check was voided due to that it was supposed to be paid out of the pumping reserve. Member Ball moved to approve the treasury report. Member Buchheit seconded the motion. Motion passed without dissent.

BILLING & RECEIPTS REPORT: December 2017. Members discussed the billing & receipts report. Member Buchheit moved to approve the billing & receipts report for December. Member Ball seconded the motion. Motion passed without dissent.

PUBLIC FORUM:

Call to Order

Roll Call

Pledge

Agenda

Motion to Approve
Motion Passed

Minutes

Motion to Approve
Motion Passed

Treasury Report

Motion to Approve
Motion Passed

Billing & Receipts

Motion to Approve
Motion Passed

Public Forum

CURRENT BUSINESS:

1. **Appoint Chairman & Secretary/Treasurer:** Member Buchheit motioned to reappoint Chairman Littrell. Member Cheval seconded the motion. Motion passed. Chairman Littrell accepted the reappointment. Member Ball moved to reappoint Secretary/Treasurer Buchheit. Chairman Littrell seconded the motion. Motion passed. Member Buchheit accepted the reappointment. Motion passed.
2. **Reappoint Mike Cheval:** Chairman Littrell motioned to reappoint Mike Cheval. Member Ball seconded the motion. Member Cheval accepted the reappointment. Motion passed.
3. **Sewer Progress/Environmental Report:** Chairman Littrell stated that he is impressed with the numbers over the previous years. Member Buchheit asked about the ice and water on the field at the Lincoln plant. Mr. Sayre stated that we lost the PLC/Relay on Phase 2 and had a line freeze. Mr. Sayre stated that the pipes have now been insulated. Mr. Sayre notified members that he has discovered that the panel is obsolete and has spoken to Orenco and the PLC/Relay manufacturer (Siemens). Mr. Sayre stated that he will be meeting with Siemens tomorrow. Mr. Sayre stated that he found that the floats on Phase 1 were installed incorrectly but has now installed them correctly. Mr. Sayre stated that he has 5 PLC boards and is going to see about if it would be possible to convert them over due to them being obsolete. Mr. Sayre informed members that the light ballast at Phase 1 went out and is hoping that he doesn't have to replace it. Chairman Littrell asked about the relay that was taken out at 985 Terry. Mr. Sayre stated that the homeowner took it out.
4. **Review the By-Laws:** Members reviewed the current by-laws and didn't see that any changes were needed.

OLD BUSINESS:

1. Member Buchheit asked about the new treatment system. Mayor Black stated that the engineer is meeting with Tom Bartlett today.

NEW BUSINESS:

1. **Bid Packet for Sewer Line Relocation:** Mayor Black stated that we received a bid for the sewer line relocation and that the city council approved the bid on Tuesday night. Mayor Black stated that we are awaiting the states approval due to the bid being about \$26,000 less than what the state had approved. Mayor Black stated that the project must be completed by February 28th. Member Buchheit asked who won the bid. Mayor Black stated Crosswater.

Current Business

Appoint Chairman &
Secretary/Treasurer
Motion to Appoint Chairman
Motion Passed
Motion to Appoint
Secretary/Treasurer

Motion Passed

Reappoint Mike Cheval
Motion to Reappoint

Motion Passed

Sewer Progress /
Environmental Report

Review the By-Laws

Old Business

Treatment System

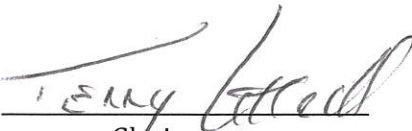
New Business

Bid Packet for Sewer Line
Relocation

2. **Audit:** Mayor Black stated that we have received the contract for the audit and it will begin next week. Mayor Black stated the price has increased.

ADJOURN MEETING: Member Cheval moved to adjourn the meeting. Member Buchheit seconded the motion. Motion passed without dissent. Meeting adjourned at 7:47.

Adjourn Meeting
Motion to Adjourn
Motion Passed

APPROVED: 
Chairman

ATTEST: 
Secretary