

MINUTES  
WASTEWATER TREATMENT COMMITTEE MEETING  
BETHEL HEIGHTS CITY HALL  
January 16, 2020 @ 7:00 P.M.

The Bethel Heights Wastewater Treatment Committee met in regular session at the Bethel Heights City Hall. Member Buchheit called the meeting to order at 7:05 p.m.

ROLL CALL: The following members answered the roll call: Debra Cheval, Mike Cheval, and Ken Buchheit. Mayor Black and Amanda Fenton were present.

PLEDGE OF ALLEGIANCE: Pledge was recited.

APPROVE AGENDA: Member D. Cheval moved to amend the agenda to not include the December treasury. Member M. Cheval seconded the motion. Motion passed without dissent.

APPROVE MINUTES: December 5, 2019. Member M. Cheval moved to approve the minutes from December 5, 2019. Member D. Cheval seconded the motion. Motion passed without dissent.

APPROVE TREASURY REPORT: Member C. Cheval motioned to approve the November 2019 treasury report. Member M. Cheval seconded the motion. Motion passed without dissent.

BILLING & RECEIPTS REPORT: November & December 2019. Members reviewed the billing & receipts report. Member M. Cheval moved to approve the billing & receipts report for November and December 2019. Member C. Cheval seconded the motion. Motion passed without dissent.

PUBLIC FORUM:

CURRENT BUSINESS:

1. **Appoint Chairman & Secretary/Treasurer:** Member M. Cheval motioned to appoint member Buchheit as Chairman. Member D. Cheval seconded the motion. Motion passed. Member Buchheit accepted the appointment as Chairman. Member M. Cheval moved to appoint member D. Cheval as Secretary/Treasurer. Chairman Buchheit seconded the motion. Motion passed. Member D. Cheval accepted the appointment as Secretary/Treasurer.
2. **Sewer Progress Report/Environmental Report:** Mayor Black introduced Lynn Pate and he is the city's licensed operator. Mr. Pate stated that there are a lot of repairs needed and asked if there was a particular place that the city wanted to start. Mr. Pate stated

**Call to Order**

**Roll Call**

**Pledge**

**Agenda**

Motion to Approve  
Motion Passed

**Minutes**

Motion to Approve  
Motion Passed

**Treasury Report**

Motion to Approve  
Motion Passed

**Billing & Receipts**

Motion to Approve

Motion Passed

**Public Forum**

**Current Business**

Appoint Chairman &  
Secretary/Treasurer  
Motion to Appoint  
Motion Passed  
Motion to Appoint

Motion Passed

Sewer Progress /  
Environmental Report

that there is day to day things that can be done and that one of the items on the corrective action plan was that the aerators are needing to be replaced. Mr. Pate stated that there is only one working currently out of the five. Member D. Cheval asked if they would need to order from Orenco and if so would there be a problem getting it. Mayor Black stated she would assume so due to the engineers have yet to receive any correspondence from Orenco. Mr. Pate stated he could look into getting them from somewhere else. Mayor Black asked if Mr. Pate had a list. Mr. Pate stated no but he would like to start with checking and cleaning things such as sludge depth, recirculation tanks, and filters. Mayor Black asked that Mr. Pate get a list of daily items.

3. **Review By-Laws:** Members reviewed the by-laws and decided no changes were needed.

OLD BUSINESS:

NEW BUSINESS:

1. **Amend Wastewater Budget:** Mayor Black discussed the changes. Member D. Cheval motion to amend the approved 2020 budget. Member M. Cheval seconded the motion. Motion passed.

ADJOURN MEETING: Member M. Cheval moved to adjourn the meeting. Member Buchheit seconded the motion. Motion passed. Meeting adjourned at 7:34.

APPROVED:   
Chairman

ATTEST:   
Secretary

Review By-Laws

**Old Business**

**New Business**

Motion to Amend  
Motion Passed

**Adjourn Meeting**  
Motion to Adjourn  
Motion Passed