

MINUTES
WASTEWATER TREATMENT COMMITTEE MEETING
BETHEL HEIGHTS CITY HALL
April 21, 2016 @ 7:00 P.M.

The Bethel Heights Wastewater Treatment Committee met in regular session at the Bethel Heights City Hall. Chairman Littrell called the meeting to order at 7:01 p.m.

Call to Order

ROLL CALL: The following members answered the roll call: Corey Ball, Mike Cheval, Ken Buchheit, and Terry Littrell. Mayor Black and Amanda Fenton were present.

Roll Call

PLEDGE OF ALLEGIANCE: Members recited the pledge.

Pledge

APPROVE AGENDA: Member Buchheit moved to approve the agenda for April 21, 2016. Member Cheval seconded the motion. Motion passed without dissent.

Agenda
Motion to Approve
Motion Passed

APPROVE MINUTES: March 17, 2016. Member Ball moved to approve the minutes from March 17, 2016. Member Cheval seconded the motion. Motion passed without dissent.

Minutes
Motion to Approve
Motion Passed

APPROVE TREASURY REPORT: March 2016. Members reviewed the treasury report for March 2016. Member Buchheit moved to approve the treasury report. Member Ball seconded the motion. Motion passed without dissent.

Treasury Report
Motion to Approve
Motion Passed

BILLING & RECEIPTS REPORT: March 2016. Members discussed the billing & receipts report. Chairman Littrell moved to approve the billing & receipts report. Member Cheval seconded the motion. Motion passed without dissent.

Billing & Receipts
Motion to Approve
Motion Passed

PUBLIC FORUM:

Public Forum

CURRENT BUSINESS:

Current Business
Sewer Progress/
Environmental Report

1. **Sewer Progress/Environmental Report:** Mayor Black stated that some of the valves were found to be gummed up and that the valves are being cleaned. Mayor Black stated that Phase 3 has been shut-off and still water is on the field. Mayor Black informed the members that a few problems were found with the new lines that were laid last year which included kinks, gravel surrounding the lines with not much dirt, and that lines weren't laid on contour with one set of lines lying on top of each other. Mayor Black stated that Mr. Sayre found that the pumps weren't working in Phase 2 and because the computer system isn't working properly he didn't get informed that the pumps weren't working. Mayor Black stated that Phase 4 is doing well.

OLD BUSINESS:

1. **Rent House:** Mayor Black informed the members that the tenant moved out and that the house was left in a horrible condition. Mayor Black stated that the carpet had to be removed and that once the carpet was removed termite damage was found in one of the closets and that an inch and a half crack was found in the flooring. Mayor Black stated that flooring would have to be replaced as well as doors, blinds, and painting would have to be done and the termite damage would have to be fixed. Member Buchheit stated that the repairs needed to be done and that an estimate would need to be given. Chairman Littrell stated that everything needs to be complete before the flooring is done. Member Buchheit asked about structural issues. Mayor Black reminded the members of the problem that was found in January with the subfloor. Mayor Black stated that she feels that funds were needed to fix the problems with the sewer fields versus the rent house. Member Ball asked why the house was rented. Mayor Black stated that the house was purchased with the land and that the city has always allowed employees to rent the house. Member Ball agreed that funds would be better spent in the fields versus repairing the house. Members discussed possibilities for either repairing the house and renting it out or leaving it vacant. Mayor Black stated that the revenue from renting is expensed out with the cost of insurance, termite and bug spraying, and the taxes with little to no extra for repair expenses.
2. **ADEQ/Plant Evaluation:** Mayor Black stated that a copy of the email was in the wastewater packets and that the conference call has been scheduled for May 5th and that requirements will be given to the city at that time. Mayor Black stated that an extension is having to be requested. Mayor Black informed the members that an engineered plan will have to be given to ADEQ and that Mr. Steve Hesse has retired and that the city engineer isn't familiar with the system or comfortable with helping with this project. Member Buchheit asked what the wastewater department would do for an engineer. Mayor Black stated that she received information from an engineer that is possibly interested in helping us that is out of Little Rock and with the company Harbor. Mayor Black presented a proposal of \$2,968.97 for them to do a detailed evaluation of our wastewater system. Mayor Black stated that she believes that this is something we need to proceed with and should give us an idea as to what the problems are. Members discussed some of the problems at the plant.

NEW BUSINESS:

1. **Reappoint Corey Ball:** Member Buchheit moved to reappoint Corey Ball to the Wastewater Committee. Member Cheval seconded the motion. Chairman Littrell called the roll and the following votes were recorded: Buchheit-yes, Cheval-yes, Ball-abstained, and Littrell-yes. Motion passed.

Old Business

Rent House

ADEQ/Plant Evaluation

New Business

Reappoint Corey Ball

ADJOURN MEETING: Member Cheval moved to adjourn the meeting. Member Buchheit seconded the motion. Motion passed without dissent. Meeting adjourned at 8:08.

Adjourn Meeting
Motion to Adjourn
Motion Passed

APPROVED: Terry Littrell
Chairman

ATTEST: Ken Buchheit
Secretary