

BETHEL HEIGHTS LOT SPLIT PROCEDURE

Eligibility. The applicant is required to meet Lot Split eligibility, as defined in Article 1. GENERAL PROVISIONS, Section E. Definitions, Lot Split and Lot Split, Agricultural.

Information Required for Lot Split. The following information, as well as any additional information that the Planning Commission may require, shall be provided:

1. Applicant's Name and Address: _____

Phone Number: _____ Cell Number: _____ Email: _____

2. Today's date. _____

3. The name and address of each owner of the land to be split. _____

4. The name and address of the proposed transferee of the lot to be split off and the family relationship, if any, between the owner and the transferee. _____

5. The legal description and street address of the full tract of land owned by the owner. _____

6. The legal description of the lot to be split off. _____

(Legal description may be attached on a separate page.)

7. The acreage of the full tract of land owned by the owner. _____

8. The acreage of the lot to be split off. _____

9. The zoning of the full tract of land. _____

10. The number of feet of frontage that the lot to be split off will have on a public street, and the name of that public street.

11. The number of feet of frontage that the lot to be split off will have on a public street, and the name of that public street. _____

12. A statement of what utilities are currently available to the lot to be split off and to the remaining lot.

13. A description of any structures on the lot to be split off and of any structures on the remaining lot. Include drawing of the lot, any structures, and portion to be split off.

14. Applicant's Signature. _____

Application Fee: \$150.00

The Planning Commission on _____ @7:00 p.m., 20____.

- Approves this lot split.
- Rejects this lot split, for the following reasons: _____

Planning Commission Chairman

In order for the Benton County Assessor’s Office to officially recognize the lot split on the deed for the property, a Correction Deed of QuitClaim Deed must be filed along with the lot split survey. Please submit this deed with the final, revised copy of the Lot Split survey for City of Bethel Heights “Approval for Recording”.