

MINUTES  
PLANNING COMMISSION & BOARD OF ZONING ADJUSTMENT  
BETHEL HEIGHTS CITY HALL  
SEPTEMBER 17, 2018 @ 7:00 p.m.

The Bethel Heights Planning Commission met in a regular scheduled meeting in the Bethel Heights City Hall. Chairman Sam Black called the meeting to order at 7:00 p.m.

ROLL CALL: The following members answered the roll call: Jimmy Scott, Miles Chism, Ken Buchheit, Susie Wright, and Sam Black were present.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

APPROVE AGENDA: Member Buchheit motioned to approve the agenda. Member Wright seconded the motion. Motion passed without dissent.

APPROVE MINUTES: July 16, 2018. Member Chism motioned to approve the minutes of July 16, 2018. Member Scott seconded the motion. Motion passed without dissent.

PUBLIC FORUM:

CURRENT BUSINESS:

OLD BUSINESS:

NEW BUSINESS:

- 1. Lot Split: 211 E. Hwy 264- Second Nature Landscapes, LLC:** Mr. William Kimbrough stated that he is requesting to split the property into two sections. Chairman Black stated that the plat that was received hasn't been stamped or signed by the surveyor and it will be required to be stamped and signed upon approval. Chairman Black stated that the current plat also shows multiple zonings and it needs to have the correct zoning of B-2 only. Chairman Black notified Mr. Kimbrough that the rezoning that was approved in February needs to be filed with the county and a copy of that filing needs to be brought into the city offices to be filed. Member Buchheit questioned the location of the lateral lines on the property. Mr. Kimbrough stated that they are located directly behind the house. Member Buchheit moved to approve the lot split for 211 E. Hwy 264 contingent on the paperwork from the rezoning being completed and with the signature and stamp by the surveyor. Member Scott seconded the motion. Chairman Black called the roll and the following votes were recorded: Scott-yes, Chism-yes, Buchheit-yes, Wright-yes, and Black-yes. Motion Passed.

**Call to Order**

**Roll Call**

**Pledge**

**Agenda**

Motion to Approve  
Motion Passed

**Minutes**

Motion to Approve  
Motion Passed

**Public Forum**

**Current Business**

**Old Business**

**New Business**

Lot Split: 211 E. Hwy 264-  
Second Nature  
Landscapes, LLC

Motion to Approve

Motion Passed

2. **Rezoning: 780 Costales Lane:** Mr. Gene Buescher stated that he surveyed the property for the rezoning and lot split. Mr. Buescher stated that tract 2 would be going to Mr. Richard Ramirez and that tract 1 would remain in the current owner's possession. Mr. Buescher stated that a rezoning is being requested due to a portion of the property being agricultural and the other portion was zoned residential. Mr. Buescher stated that the request is for all of the property to be zoned R-1. Ms. Charlie Guello, 3919 North Oak Street, stated that she was concerned about what was being developed due to her property being next to her. Mr. Ramirez stated that the property isn't being developed, that he is just adding to his property. Ms. Guello questioned if she would be notified if the property was developed. Chairman Black stated no, unless the property were to be subdivided. Member Wright moved to approve the rezoning request for 780 Costales Lane. Member Chism seconded the motion. Chairman Black called the roll and the following votes were recorded: Scott-yes, Wright-yes, Chism-yes, Buchheit-yes, and Black-yes. Motion Passed.
3. **Lot Split: 780 Costales Lane:** Member Buchheit question what the purpose of the small section on the south side of tract 1 was for. Mr. Ramirez stated that a property line adjustment will have to be done at a later time to address that piece. Member Buchheit moved to approve the lot split for 780 Costales Lane. Member Wright seconded the motion. Chairman Black called the roll and the following votes were recorded: Wright-yes, Scott-yes, Chism-yes, Buchheit-yes, and Black-yes. Motion Passed.

ADJOURN MEETING: Member Wright moved to adjourn the meeting. Member Buchheit seconded the motion. Motion passed without dissent. Meeting adjourned at 7:21 p.m.

APPROVED:   
Chairman

ATTEST:   
Secretary

Rezoning- 780 Costales Lane

Motion to Approve

Motion Passed  
Lot Split- 780 Costales Lane

Motion to Approve

Motion Passed

**Adjourn**  
Motion to Adjourn  
Motion Passed