

MINUTES  
PLANNING COMMISSION  
BETHEL HEIGHTS CITY HALL  
APRIL 15, 2019 @ 7:00 p.m.

The Bethel Heights Planning Commission met in a regular scheduled meeting in the Bethel Heights City Hall. Chairman Sam Black called the meeting to order at 7:03 p.m.

ROLL CALL: The following members answered the roll call: Jimmy Scott, Jim Swanson, Ken Buchheit, Susie Wright, Scotty Person, and Sam Black were present.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

APPROVE AGENDA: Member Buchheit motioned to approve the agenda. Member Scott seconded the motion. Motion passed without dissent.

APPROVE MINUTES: January 28, 2019. Member Wright motioned to approve the minutes of January 28, 2019. Member Person seconded the motion. Motion passed without dissent.

PUBLIC FORUM:

CURRENT BUSINESS:

- 1. Reappoint Members Jimmy Scott & Scotty Person:** Member Buchheit motioned to reappoint Jimmy Scott. Member Person seconded the motion. Chairman Black called the roll and the following votes were recorded: Person-yes, Wright- yes, Buchheit-yes, Swanson-yes, Scott- abstained, and Black- yes. Motion passed. Member Scott accepted the position. Member Wright motioned to reappoint Scotty Person. Member Scott seconded the motion. Chairman Black called the roll and the following votes were recorded: Scott- yes, Swanson- yes, Buchheit- yes, Wright-yes, Person-abstained, and Black- yes. Motion passed. Member Person accepted the position.

OLD BUSINESS:

- 1. Spring Meadows Subdivision:** Member Buchheit questioned the letter regarding the Spring Meadows Subdivision from February. Member Scott asked if there was any activity going on at the Spring Meadow Subdivision. Mayor Black stated nothing has occurred at the location. Mayor Black stated that she was informed that pipe would be delivered in several weeks, but it hasn't been yet. Member Buchheit questioned if

**Call to Order**

**Roll Call**

**Pledge**

**Agenda**

Motion to Approve  
Motion Passed

**Minutes**

Motion to Approve  
Motion Passed

**Public Forum**

**Current Business**

Reappoint Jimmy Scott &  
Scotty Person  
Motion to Reappoint

Motion Passed

Motion to Reappoint

Motion Passed

**Old Business**

Spring Meadows  
Subdivision

having pipe delivered would be considered activity. Mayor Black stated that the letter from February is the only letter that has been received.

2. **Sweetser Property:** Member Scott what was taking place at Sweetser's property and if the large scale had expired. Mayor Black stated that the grading permit has expired. Mayor Black informed members that we were audited on stormwater management and we did receive several comments regarding this construction site.

Sweetser Property

NEW BUSINESS:

1. **Ordinance No. 376: Amending Zoning Ordinance:**

Chairman Black stated that this ordinance would be updating the setbacks. Members discussed the changes. Member Wright questioned the site plan. Mayor Black stated a simple drawing is all that would be required. Member Wright motioned to send Ordinance No. 376 Amending Zoning Ordinance to council as do pass. Member Buchheit seconded the motion. Chairman Black called the roll and the following votes were recorded: Scott- yes, Swanson- yes, Buchheit- yes, Wright- yes, Person- yes, and Black- yes. Motion passed.

**New Business**

Ordinance No. 376  
Amending Zoning Ordinance

Motion to council as do pass

2. **Ordinance No. 377: Amending Subdivision Ordinance:**

Chairman Black stated that this will help prevent the problem we are having now. Mayor Black stated that there are expiration dates on subdivisions and conditional uses. Mayor Black stated that she reviewed other cities ordinances regarding expirations on large scale developments. Member Buchheit doesn't believe that six months is an adequate amount of time. Member Wright questioned if it allows for just a one-time only extension. Chairman Black stated that the ordinance should state one-time extension only. Member Wright motioned to send Ordinance No. 377 Amending Subdivision Ordinance to council as do pass. Member Person seconded the motion. Chairman Black called the roll and the following votes were recorded: Scott- yes, Swanson- yes, Buchheit- no, Wright- yes, Scott-yes, and Black-yes. Motion passed.

Motion Passed

Ordinance No. 377 Amending  
Subdivision Ordinance

Motion to council as do pass

3. **Future Land Use Map:** Chairman Black informed members that the future land use map needs to be reviewed to reflect the changes that have occurred along the new Hwy 265 road.

Motion Passed

Future Land Use Map

4. **Prohibiting or Removing the Topsoil off of property:**

Chairman Black stated that he would be speaking to the city attorney regarding removing topsoil from a property and taking it to another city.

Prohibiting or Removing the  
Topsoil off of Property

ADJOURN MEETING: Member Wright moved to adjourn. Member Buchheit seconded the motion. Motion passed. Meeting adjourned at 7:52.

**Adjourn**  
Motion to Adjourn  
Motion Passed

APPROVED:   
Chairman

ATTEST:   
Secretary