

MINUTES
PLANNING COMMISSION
BETHEL HEIGHTS CITY HALL
JANUARY 28, 2019 @ 7:00 p.m.

The Bethel Heights Planning Commission met in a regular scheduled meeting in the Bethel Heights City Hall. Chairman Sam Black called the meeting to order at 7:00 p.m.

ROLL CALL: The following members answered the roll call: Jimmy Scott, Ken Buchheit, Susie Wright, Scotty Person, Jim Swanson, and Sam Black were present.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

APPROVE AGENDA: Member Buchheit motioned to approve the agenda. Member Wright seconded the motion. Motion passed without dissent.

APPROVE MINUTES: December 17, 2018. Member Person motioned to approve the minutes of December 17, 2018. Member Wright seconded the motion. Motion passed without dissent.

PUBLIC FORUM:

CURRENT BUSINESS:

- 1. Reappoint Chairman, Co-Chairman, & Secretary: Chairman:** Member Buchheit motioned to reappoint Chairman Black. Member Wright seconded the motion. Chairman Black called the roll and the following votes were recorded: Swanson-yes, Person-yes, Wright-yes, Buchheit-yes, Scott-yes, and Black-abstained. Motion passed. Member Black accepted the position. **Co-Chairman:** Member Wright motioned to reappoint Co-Chairman Buchheit. Member Person seconded the motion. Chairman Black called the roll and the following votes were recorded: Scott-yes, Buchheit-abstained, Wright-yes, Person-yes, Swanson-yes, and Black- yes. Motion passed. Member Buchheit accepted the position. **Secretary:** Member Buchheit motioned to appoint member Wright to secretary. Member Scott seconded the motion. Chairman Black called the roll and the following votes were recorded: Swanson-yes, Person-yes, Wright-abstained, Buchheit-yes, Scott-yes, and Black-yes. Motion passed. Member Wright accepted the position.
- 2. By-Laws:** Members reviewed the current by-laws and didn't see that any changes were needed.

Call to Order

Roll Call

Pledge

Agenda

Motion to Approve
Motion Passed

Minutes

Motion to Approve
Motion Passed

Public Forum

Current Business

Reappoint Chairman,
Co-Chairman, &
Secretary
Motion to Reappoint

Motion Passed

Motion to Reappoint

Motion Passed

Motion to Reappoint

Motion Passed

By-Laws

OLD BUSINESS:

1. **Spring Meadows Subdivision:** Member Scott questioned if any information or communication had been given since the December meeting. Mayor Black stated no. Member Scott stated that he would like it noted that no communication or information was given since the last Planning Commission meeting and per the last meeting, the Planning Commission was to receive monthly updates as to what was taking place with Spring Meadows Subdivision.

NEW BUSINESS:

1. **Lot Split: NWA Food Bank:** Mr. Kent Eikenbery stated that the property in question was being requested to be lot split due to the highway coming through the Food Bank's property and leaving a small portion off to the east side that now will be unusable to the Food Bank. Mr. Eikenbery stated that the property would be deeded to Mr. Paul Jones. Member Buchheit motioned to approve the lot split. Member Scott seconded the motion. Chairman Black called the roll and the following votes were recorded: Swanson-yes, Person-yes, Wright-yes, Buchheit-yes, Scott-yes, and Black-yes. Motion passed.

ADJOURN MEETING: Member Wright moved to adjourn. Member Buchheit seconded the motion. Motion passed. Meeting adjourned at 7:13.

APPROVED: 
Chairman

ATTEST: 
Secretary

Old Business

Spring Meadows
Subdivision

New Business

Lot Split: NWA Food Bank

Motion to Approve

Motion Passed

Adjourn

Motion to Adjourn
Motion Passed