

MINUTES
WASTEWATER TREATMENT COMMITTEE MEETING
BETHEL HEIGHTS CITY HALL
February 21, 2019 @ 7:00 P.M.

The Bethel Heights Wastewater Treatment Committee met in regular session at the Bethel Heights City Hall. Chairman Littrell called the meeting to order at 7:02 p.m.

ROLL CALL: The following members answered the roll call: Corey Ball, Ken Buchheit, Mike Cheval, and Terry Littrell. Mayor Black, Amanda Fenton, and Rick Sayre were present.

PLEDGE OF ALLEGIANCE: Pledge was recited.

APPROVE AGENDA: Member Buchheit moved to approve the agenda for February 21, 2019. Member Cheval seconded the motion. Motion passed without dissent.

APPROVE MINUTES: January 17, 2019. Member Cheval moved to approve the minutes from January 17, 2019. Member Ball seconded the motion. Motion passed without dissent.

APPROVE TREASURY REPORT: October 2018, November 2018, December 2018 & January 2019. Chairman Littrell questioned the invoice for Core and Main on the January treasury report. Mr. Sayre stated that was for the County Line Road project. Member Buchheit questioned the difference in the Pumping Reserve amounts on the cover sheet versus the bank statement. Mayor Black stated that the statement is correct and that the cover sheet will need to be corrected. Member Buchheit asked tank inventory. Mr. Sayre stated that money is collected for the tanks at the time of the building permit being pull and once the builder is ready for a tank it is delivered; then an invoice is received, and the tank is paid for. Mayor Black stated that there isn't an inventory of tanks sitting on city property. Member Ball moved to approve the treasury reports for the months of October, November, December, and with the correction being made to the January cover sheet. Member Buchheit seconded the motion. Motion passed without dissent.

2018 FINANCIAL STATEMENTS: January-December 2018. Approve for publication. Members Ball and Buchheit questioned how the revenue and expenditure line items would work for the tank, parts, and assembly sales. Members stated concern for more expenses being made than revenue from one year to the next. Mayor Black reminded the members that the bank balance and the budget aren't the same. Mayor Black explained how the purchasing of the tanks work and paid for. Member

Call to Order

Roll Call

Pledge

Agenda

Motion to Approve
Motion Passed

Minutes

Motion to Approve
Motion Passed

Treasury Report

Motion to Approve

Motion Passed

2018 Financial Statements

Ball moved to approve the 2018 financial statement. Member Buchheit seconded the motion. Motion passed without dissent.

Motion to Approve
Motion Passed

BILLING & RECEIPTS REPORT: January 2019. Members reviewed the billing & receipts report. Member Buchheit moved to approve the billing & receipts report for January. Member Cheval seconded the motion. Motion passed without dissent.

Billing & Receipts
Motion to Approve

Motion Passed

PUBLIC FORUM:

Public Forum

CURRENT BUSINESS:

Current Business
Sewer Progress
Report/Environment Report

1. **Sewer Progress Report/Environmental Report:** Mr. Sayre informed members that he did have an employee leave and is looking at starting someone in the next week or so. Chairman Littrell asked what cities have lines running to NACA. Mr. Sayre stated Tonitown, Elm Springs, and Bentonville. Members discussed how NACA operates. Chairman Littrell asked when the city would get numbers changed. Mr. Sayre stated whenever the city's permits are modified.
2. **Review By-Laws:** Member Buchheit moved to approve the By-Laws. Member Ball seconded the motion. Motion passed without dissent.

Review By-Laws
Motion to Approve
Motion Passed

OLD BUSINESS:

Old Business

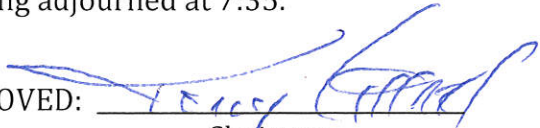
NEW BUSINESS:

New Business

ADJOURN MEETING: Member Cheval moved to adjourn the meeting. Member Buchheit seconded the motion. Motion passed without dissent. Meeting adjourned at 7:35.

Adjourn Meeting
Motion to Adjourn
Motion Passed

APPROVED: _____


Chairman

ATTEST: _____


Secretary