

MINUTES
CITY COUNCIL MEETING
BETHEL HEIGHTS CITY HALL
October 18, 2016 at 7:00 P.M.

The Bethel Heights City Council met in a regular scheduled meeting in the Bethel Heights City Hall. Mayor Cynthia Black called the meeting to order at 7:00 p.m.

ROLL CALL: The following members answered the roll call: Debra Cheval, Karen Taylor, Matt Gerlt, and Herman Seiter.

OFFICIALS IN ATTENDANCE: Recorder/Treasurer Janet Nelson, Deputy City Clerk Lisa Gibson, City Attorney Joe Summerford, and Police Chief Rick Moore were also present.

PLEDGE OF ALLEGIANCE: The members recited the Pledge of Allegiance.

APPROVE AGENDA: Alderman Seiter moved to approve the agenda for October 18, 2016. Alderman Gerlt seconded the motion. Motion passed without dissent.

APPROVE MINUTES: September 20, 2016. Alderwoman Cheval moved to approve the minutes of September 20, 2016. Alderman Gerlt seconded the motion. Motion passed without dissent.

APPROVE TREASURY REPORT: September 2016. Members reviewed the treasury report. Alderwoman Taylor moved to approve the treasury report for September 2016. Alderman Gerlt seconded the motion. Motion passed without dissent.

REVIEW OF WASTEWATER TREASURY REPORT: September 2016. Members reviewed the wastewater treasury report. Alderwoman Cheval mentioned that she was pleased with the revenues being over the budgeted amounts.

PUBLIC FORUM:

COMMENTS ON WRITTEN REPORTS: Police Department, Fire Department, Wastewater Department, Street Department, & Building Permits. Chief Moore stated that deputies from Benton County and a few officers from Siloam Springs helped cover shifts and that the police department is back to running normal.

Call to Order

Roll call

Officials

Pledge

Agenda

Motion to Approve
Motion Passed

Minutes

Motion to Approve
Motion Passed

Treasury Report

Motion to Approve

Motion Passed

**Review of Wastewater
Treasury Report**

Public Forum

**Comments on Written
Reports**

PRESENTATION OF ORDINANCES AND RESOLUTIONS:

- 1. Resolution No. 10-18-16: Police Department Procedures & Policy Manual:** Alderwoman Cheval asked where the changes came from. Chief Moore stated that he got the changes from other departments and the Chief's association. Alderwoman Cheval asked if the current policy doesn't mention towing polices. Chief Moore stated that it is just an update and that the current policy regarding towing is from the 70's. Alderwoman Cheval moved to read Resolution No. 10-18-16 by title only. Alderwoman Taylor seconded the motion. Mayor Black called the roll and the following votes were recorded: Cheval=yes, Taylor=yes, Gerlt=yes, and Seiter=yes. City Attorney Summerford read Resolution No. 10-18-16 by title only. Motion Passed. Alderwoman Cheval moved to approve Resolution No. 10-18-16. Alderman Gerlt seconded the motion. Mayor Black called the roll and the following votes were recorded: Seiter=yes, Gerlt=yes, Cheval=yes, and Taylor=yes. Motion passed.

OLD BUSINESS:

NEW BUSINESS:

- 1. Appropriate Funds: \$93,000 Wastewater Phase 4 Project:** Mayor Black informed the council that monies need to be appropriated in the amount of \$93,000 from the General Fund for the Wastewater Phase 4 Project and that the Wastewater Department will reimburse General Fund once monies start coming in with monthly payments. Alderwoman Cheval motioned to appropriate \$93,000 to the Wastewater New Construction Fund for the Phase 4 project. Alderman Gerlt seconded the motion. Mayor Black called the roll and the following votes were recorded: Cheval=yes, Taylor=yes, Gerlt=yes, and Seiter=yes. Motion passed without dissent.
- 2. Insurance Coverage Request from Giselle Gonzalez:** Mayor Black stated that she has received a request from Giselle Gonzalez (had been the court clerk but is now the police secretary) to receive insurance coverage on her daughter. Mayor Black stated that the city will pay \$200 per month and Giselle will be required to pay the remaining difference. Members agreed to add Giselle's daughter onto the city's insurance.
- 3. Court Clerk Position:** Mayor Black stated that an ad has been placed in the newspaper regarding the court clerk position. Mayor Black informed the council that Giselle had inquired about the police secretary position and thinks that she would like it for the action. Mayor Black stated that the interviews will be scheduled soon.

Presentation of Ordinances & Resolutions
Resolution No. 10-18-16:
Police Department
Procedures & Policy
Manual

Motion to Read

Motion Passed
Motion to Approve

Motion Passed

Old Business

New Business
Appropriate Funds:
\$93,000 Wastewater Phase
4 Project

Motion to Appropriate

Motion Passed
Insurance Coverage Request
from Giselle Gonzalez

Court Clerk Position

ADJOURN MEETING: Alderwoman Cheval moved to adjourn the meeting. Alderwoman Taylor seconded the motion. Motion passed without dissent. Meeting adjourned at 7:23 p.m.

Adjourn Meeting
Motion to Adjourn
Motion Passed

APPROVED: Cynthia J. Balala
Mayor

ATTEST: Janet Nelson
Recorder/Treasurer

