

MINUTES  
CITY COUNCIL MEETING  
BETHEL HEIGHTS CITY HALL  
February 16, 2016 at 7:00 P.M.

The Bethel Heights City Council met in a regular scheduled meeting in the Bethel Heights City Hall. Mayor Cynthia Black called the meeting to order at 7:01 p.m.

**Call to Order**

ROLL CALL: The following members answered the roll call: Debra Cheval, Karen Taylor, Sam Black, Matt Gerlt, Jim Swanson, and Herman Seiter.

**Roll call**

OFFICIALS IN ATTENDANCE: City Attorney Joe Summerford, Recorder/Treasurer Janet Nelson, Deputy City Clerk Lisa Gibson, Officer Miguel Cordova, and Police Chief Rick Moore were also present.

**Officials**

PLEDGE OF ALLEGIANCE: The members recited the Pledge of Allegiance.

**Pledge**

APPROVE AGENDA: Alderman Black moved to approve the agenda for February 16, 2016. Alderwoman Taylor seconded the motion. Motion passed without dissent.

**Agenda**

Motion to Approve  
Motion Passed

APPROVE MINUTES: January 19, 2016. Alderwoman Cheval moved to approve the minutes of January 19, 2016. Alderman Gerlt seconded the motion. Motion passed without dissent.

**Minutes**

Motion to Approve  
Motion Passed

APPROVE TREASURY REPORT: February 2016. Members reviewed the treasury report. Alderman Black moved to approve the treasury report for February 2016. Alderman Swanson seconded the motion. Motion passed without dissent.

**Treasury Report**

Motion to Approve

Motion Passed

REVIEW OF WASTEWATER TREASURY REPORT: February 2016. Members reviewed the wastewater treasury report. Alderwoman Cheval asked about the testing results. Mayor Black stated that the numbers have gone down but are still out of compliance and another test will be done this Friday. Alderwoman Taylor asked about the visit from the representatives from Orenco. Mayor Black stated that Mr. Sayre found out that they had missed represented themselves and that the individuals aren't from Orenco but actually from ODEQ.

**Review of Wastewater  
Treasury Report**

2015 FINANCIAL STATEMENT: January – December 2015. Approve for publication. Mayor Black stated that both general and sewer financial statements are to be approved for publication. Alderwoman Cheval moved to approve the 2015 financial statements and send them out for publication. Alderwoman Taylor seconded the motion. Motion passed without dissent.

**2015 Financial Statements**

**PUBLIC FORUM:**

COMMENTS ON WRITTEN REPORTS: Police Department, Fire Department, Wastewater Department, Street Department, & Building Permits. Alderwoman Cheval asked if the street sweeper was working. Mayor Black stated that it has been maintained but would check with Jay. Alderwoman Cheval asked if Waste Management had closed down. Mayor Black stated that she hasn't been told that it has been shut down but would check. Alderwoman Cheval mentioned that the building permit department has been busy. Chief Moore would like to have mutual aid agreements with other cities so that in times of major incidents that aid can be given or received. Chief Moore stated Officer Cordova and the K-9 are now both certified. Chief Moore stated that Officer Cordova is a hard worker and an asset to the department and shows leadership qualities; therefore he is awarding him the 2015 Officer of Year award. Council members thanked Officer Cordova for his hard work. Mayor Black asked how many cars had been awarded to the city. Chief Moore stated 5 cars and that they can be used for undercover work or we can sell them. Chief Moore informed members that Officer Cordova is being deployed for 3 months and Officer Jones will be coming back and is hoping to get him certified with the dog. Mayor Black stated that the fire department had five runs for the month of January, with only one being within the city. Mayor Black stated that Jeff is staying busy with the homes being built within the Heritage Heights subdivision.

**PRESENTATION OF ORDINANCES AND RESOLUTIONS:**

1. Ordinance No. 343: Signature required on Plats: Mayor Black stated that the ordinance would require a signature on the plats to make sure that what is being reported at county is correct. Alderwoman Cheval moved to suspend the rules and place Ordinance No. 343 on its third and final reading by title only. Alderwoman Taylor seconded the motion. Mayor Black called the roll and the following votes were recorded: Cheval –yes, Taylor –yes, Black –yes, Gerlt –yes, Swanson – yes, and Seiter –yes. City Attorney Summerford read Ordinance No. 343 by title only. Alderwoman Cheval moved to approve Ordinance No. 343 on its third and final reading by title only. Alderman Black seconded the motion. Mayor Black called the roll and the following votes were recorded: Seiter –yes, Swanson –yes, Gerlt –yes, Cheval – yes, Taylor –yes, and Black –yes. Motion passed without dissent.
2. Ordinance No. 346: Stormwater Detention Ponds: Mayor Black stated that this would make the developer or POA responsible for maintaining detention ponds. Alderwoman Cheval motioned to read Ordinance No. 346 on its first reading by title only. Alderwoman Black seconded the motion. Mayor Black called the roll and the following votes were recorded: Cheval –yes, Taylor –yes, Black –yes, Gerlt –yes, Swanson –yes, and Seiter –yes. Motion passed. City Attorney Summerford read Ordinance No. 346 by title only.

**Public Forum**

**Comments on Written Reports**

**Presentation of Ordinances & Resolutions**  
Ordinance No. 343  
Signature required on Plats

Motion to Read

Motion Passed

Motion to Approve

Motion Passed  
Ordinance No. 346  
Stormwater Detention Ponds

Motion to Read

Motion Passed

OLD BUSINESS:

1. Alderwoman Cheval asked if everyone received a letter from Tom Smith. Chief Moore stated that the Bethel Heights Police Department assisted the county with the seat belt check. Alderwoman Taylor asked if the issue had been resolved. Mayor Black stated no.
2. Alderman Seiter asked if Mayor Black had been notified that Deffenbaugh had sold and been bought by Waste Management. Mayor Black stated that she wasn't informed about the sale of Deffenbaugh until May. Members discussed taking bids with the other trash companies.

NEW BUSINESS:

ADJOURN MEETING: Alderman Seiter moved to adjourn the meeting. Alderwoman Taylor seconded the motion. Motion passed without dissent. Meeting adjourned at 7:51 p.m.

APPROVED: Cynthia Black  
Mayor

ATTEST: Janet Nelson  
Recorder/Treasurer

**Old Business**

Tom Smith

Deffenbaugh/Waste  
Management

**New Business**

**Adjourn Meeting**

Motion to Adjourn

Motion Passed