

MINUTES
CITY COUNCIL MEETING
BETHEL HEIGHTS CITY HALL
September 18, 2018 at 7:00 P.M.

The Bethel Heights City Council met in a regular scheduled meeting in the Bethel Heights City Hall. Mayor Cynthia Black called the meeting to order at 7:01 p.m.

Call to Order

ROLL CALL: The following members answered the roll call: Debra Cheval, Karen Taylor, Sam Black, Jim Swanson, Jacob Meckem, and Sherry Tuck.

Roll call

OFFICIALS IN ATTENDANCE: City Attorney Joe Summerford, Recorder/Treasurer Janet Nelson and Chief Rick Moore were also present.

Officials

PLEDGE OF ALLEGIANCE: The members recited the Pledge of Allegiance.

Pledge

APPROVE AGENDA: Alderman Black moved to approve the agenda for September 18, 2018. Alderwoman Taylor seconded the motion. Motion passed without dissent.

Agenda

Motion to Approve
Motion Passed

APPROVE MINUTES: August 21, 2018. Alderwoman Cheval moved to approve the minutes for August 21, 2018. Alderwoman Tuck seconded the motion. Motion passed without dissent.

Minutes

Motion to Approve
Motion Passed

APPROVE TREASURY REPORT: August 2018. Members reviewed the treasury report. Alderman Black moved to approve the treasury report for August 2018. Alderman Meckem seconded the motion. Motion passed without dissent.

Treasury Report

Motion to Approve

Motion Passed

REVIEW OF WASTEWATER TREASURY REPORT: August 2018. Members reviewed the wastewater treasury report.

**Review of Wastewater
Treasury Report**

PUBLIC FORUM: Delia Ballesteros (3349 Garrett Lane) stated that she was concerned about the street parking due to her having house guest getting warnings after being parked on the street for 10 minutes. Alderwoman Cheval stated that the problem with on street parking is safety for children running out between cars. Chief Moore explained how warnings and tickets are given out, but that they do receive complaints regarding the on-street parking. Mrs. Ballesteros stated that she tried to pay the ticket on Friday and had problems with trying to pay because it was close to closing time. Mayor Black stated that when vehicles are parked on the street it makes it difficult for emergency service vehicles to navigate the streets. Mrs. Ballesteros stated she also has a problem with trash being all over the neighborhood and animals running around. Mrs. Ballesteros stated that there are too many people living in some of the duplexes. Mrs. Ballesteros

Public Forum

Delia Ballesteros

stated that one duplex has 4 families with 10 kids living in it and their trash can is already full. Mrs. Ballesteros stated that she sent an email to the code enforcer last Wednesday and hasn't heard back from him. Mayor Black stated that she would speak to him about the trash issue. Mrs. Ballesteros asked if the city had animal control. Mayor Black stated that we only pick-up vicious animals and that the city does have a leash law but finding out who the owner is has been a problem in the past.

COMMENTS ON WRITTEN REPORTS: Police Department, Fire Department, Wastewater Department, Street Department, & Building Permits. Members reviewed the department report. Alderwoman Tuck questioned if the city was mosquito spraying because Lexington Circle isn't being sprayed. Mayor Black stated that the spraying is done twice a week around 6am. Alderwoman Cheval requested clarification as to what the effluent and influent is and what is normal. Mayor Black stated that there isn't a normal number or amount; those numbers represent what is coming in and out throughout the month. Alderwoman Cheval requested not to get those numbers.

PRESENTATION OF ORDINANCES AND RESOLUTIONS:

OLD BUSINESS:

1. **Fire Department:** Alderwoman Cheval questioned if we had gotten any further information regarding a fire department contract. Mayor Black stated that she hadn't gotten any additional information at this time.
2. **Office Clerk Position:** Alderwoman Cheval questioned if the office position had been filled. Mayor Black stated that another ad would be hitting the papers on Sunday. Alderwoman Taylor questioned if there hadn't been any good applicants. Mayor Black stated that someone had been hired but left after a few days and according to ordinance we must run another ad.

NEW BUSINESS:

1. **PD Policy:** Mayor Black stated that the policy change is regarding the ACIC database and a requirement for having access to the database. Chief Moore informed members of the required changes. Alderman Black moved to approve the addition to the Police Department Policy Manuel. Alderman Meckem seconded the motion. Mayor Black called the roll and following votes were recorded: Tuck-yes, Meckem-yes, Swanson-yes, Black-yes, Taylor-yes, and Cheval-yes. Motion passed.

Comments on Written Reports

Presentation of Ordinance and Resolutions

Old Business
Fire Department

Office Clerk Position

New Business
PD Policy

ADJOURN MEETING: Alderwoman Cheval moved to adjourn the meeting. Alderwoman Tuck seconded the motion. Motion passed without dissent. Meeting adjourned at 7:38 p.m.

Adjourn Meeting
Motion to Adjourn
Motion Passed

APPROVED: Cynthia J. Cheval
Mayor

ATTEST: Jean Nelson
Recorder/Treasurer

The seal is circular with a dotted border. The text around the border reads "THE INCORPORATED CITY OF BEVEL HEIGHTS, ARKANSAS" with a star at the bottom. The word "SEAL" is printed in the center.