

ORDINANCE NO. 190

AN ORDINANCE PROVIDING FOR THE ADOPTION OF A BUDGET FOR THE INCORPORATED TOWN OF BETHEL HEIGHTS, ARKANSAS, FOR THE TWELVE (12) MONTHS BEGINNING JANUARY 1, 2005 AND ENDING DECEMBER 31, 2005. APPROPRIATING MONEY FOR EACH ITEM OF EXPENDITURE THEREIN PROVIDED FOR, DECLARING AN EMERGENCY TO EXIST, AND FOR OTHER PURPOSES.

WHEREAS, the City Council has made a comprehensive study and review of the proposed budget submitted by the Mayor, and;

WHEREAS, it is the finding and conclusion of the City Council that the schedules and exhibits of anticipated revenues and expenditures for the calendar year appear to be as accurate as possible for budgetary purposes.

NOW, THEREFORE, be it resolved by the City Council of Bethel Heights, Arkansas:

SECTION 1: This ordinance shall be known as the budget ordinance for the City of Bethel Heights, Arkansas, for the twelve-month period beginning January 1, 2005 and ending December 31, 2005. The attached budget incorporated herein as if set out word for word and figure for figure, reflects estimated revenues and expenditures as set forth on the succeeding pages.

SECTION 2: The respective funds for each item of expenditure proposed in the budget for 2004 are hereby approved and adopted for operation of the City of Bethel Heights, Arkansas, by the City Council on this date and constitute an appropriation of funds which are lawfully applicable to the items contained within the budget. This budget may be altered or revised by action of this governing body and non-pledged funds may be subsequently appropriated to another purpose except as prohibited by law.

SECTION 3: The Mayor or duly authorized representative may approve for payment, out of funds previously appropriated for that purpose, or may disapprove any bills, debts, or liabilities asserted as claims against the City up to a maximum of \$10,000.00 and the payment or disapproval of any bills, debts or liabilities exceeding that amount shall require the confirmation of this governing body.

SECTION 4: WHEREAS, The efficient operation of Municipal Government requires that a budget be planned and adopted by the governing body, and that without a budget the City may not pay its bills, debts, or liabilities. Now, therefore, an emergency is hereby declared to exist and this ordinance being necessary for the preservation of the public peace, health, and safety shall take effect and be in force from and after its passage and approval.

Passed and approved this 21st day of December 2004.

APPROVED: _____

Mayor

ATTEST: _____

Recorder / Treasurer



**PROPOSED BUDGET FOR 2005
CITY OF BETHEL HEIGHTS
BETHEL HEIGHTS, ARKANSAS**

GENERAL FUND EXPENDITURES

2005 BUDGET

PROPOSED

MAYOR		\$	43,312.48
CITY CLERK		\$	2,100.00
COUNCIL		\$	9,000.00
PLANNING COMMISSION	14 Meetings @ \$100	\$	12,600.00
DEPUTY CITY CLERK		\$	34,056.89
GENERAL MAINTENANCE PERSONNEL (20 hr. wk @ \$11 hr.)		\$	11,440.00
		\$	<u>112,509.37</u>

WORKMEN'S COMP, SSI, UNEMPLOYMENT, FED.& STATE - 34.25%		\$	38,534.46
		=====	

TOTAL PAYROLL		\$	151,043.83
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<u>HEALTH INSURANCE</u>	5 Employees(Including General Maintenance)	\$	<u>15,960.00</u>
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CITY ATTORNEY		\$	8,400.00
SPECIAL MEETINGS		\$	1,200.00
UTILITIES- WATER, SWEPCO, GAS, PHONE, SUNRAY		\$	12,000.00
ELECTION		\$	500.00
POSTAGE & OFFICE SUPPLIES		\$	8,000.00
ADVERTISING & PUBLICATIONS		\$	1,300.00
BUILDING MAINTENANCE & IMPROVEMENTS		\$	15,400.00
OFFICE EQUIPMENT MAINTENANCE		\$	10,000.00
INSURANCE		\$	6,000.00
DUES/L&P FEES- MUNICIPAL LEAGUE, EDA			
NWA REGIONAL, OTHER		\$	25,000.00
SEASONAL FUNCTIONS		\$	1,500.00
PLANNING COMMISSION		\$	700.00
MISC. / EDUCATION & TRAVEL		\$	6,000.00
LAND PAYMENTS @ 6 MONTHS		\$	21,000.00
PARKS		\$	25,000.00
EMPLOYEE RETIREMENT (6 Employees) - APERS		\$	19,921.00
ANIMAL CONTROL		\$	1,000.00
RESOURCE FUNDS/ASSETS/CAPITAL IMPROVEMENTS		\$	<u>55,000.00</u>

TOTAL EXPENSES		\$	217,921.00
		=====	

<u>TOTAL GENERAL FUND</u>		\$	384,924.83
		=====	

<u>POLICE DEPARTMENT</u>		\$	286,662.39
		=====	

<u>COURT</u>		\$	61,877.67
		=====	

<u>FIRE DEPARTMENT</u>		\$	20,650.00
		=====	

<u>BUILDING INSPECTIONS</u>		\$	58,404.00
		=====	

<u>TOTAL BUDGET</u>		\$	<u>812,518.89</u>
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Estimated Income \$1,055,500.00
(See Detail Revenue Sources)

**ESTIMATED REVENUE SOURCES DETAIL
FOR PROPOSED BUDGET 2005**

GENERAL FUNDS

	PROPOSED 2005 BUDGET
STATE GENERAL	\$ 11,000.00
CITY & COUNTY SALES TAX	\$ 540,000.00
FRANCHISE TAX	\$ 15,000.00
COUNTY REAL ESTATE	\$ 17,000.00
OCCUP. LICENSE	\$ 4,000.00
CITY COURT	\$ 72,000.00
INTEREST - Checking & CD's	\$ 3,500.00
FIREWORK PERMITS	\$ 2,000.00
BUILDING PERMITS	\$ 61,000.00
ACT 833 - FIRE DEPARTMENT	\$ 10,000.00
MISC.	\$ 20,000.00
	<u>\$ 755,500.00</u>
	=====
 Available Bank Fund Turnback Balance 2004 "Checking"	 \$ 300,000.00
	 <u>Total Funds Available</u>
	<u>\$ 1,055,500.00</u>
 Additional Turnback Assets - CD's	 \$ 232,900.00
	 <u>Total Funds W/Assets</u>
	<u>\$ 1,288,400.00</u>

COURT FUND

**PROPOSED
2005 BUDGET**

JUDGE (\$500 X12)		\$	6,000.00
PROSECUTOR (\$350 X12)		\$	4,200.00
INTERPRETER (\$100 X 12)		\$	1,200.00
		\$	<u>11,400.00</u>
			=====
COURT CLERK	28 Hrs wk @12 Hr. (Raise from \$10 hr)	\$	17,472.00
DEPUTY CLERK	20 Hrs Wk @ \$10 Hr. (Raise from \$9 hr)	\$	10,400.00
PUBLIC SERVICE	2 @ 16 Hrs. Mo. @ \$11 Hr.	\$	2,112.00
	SUB TOTAL	\$	<u>29,984.00</u>
WORKMEN'S COMP, SSI, UNEMPLOYMENT, FED. & STATE - 33.33%		\$	<u>9,993.67</u>
		\$	<u>39,977.67</u>
			=====
TOTAL WAGES & TAXES		\$	<u>51,377.67</u>
			=====
SUPPLIES- FORMS, EDUCATION, ETC.		\$	2,000.00
PRISONER HOUSING		\$	4,500.00
SOFTWARE & COMPUTER SUPPORT		\$	4,000.00
		\$	<u>10,500.00</u>
			=====
<u>TOTAL COURT BUDGET</u>		\$	<u>61,877.67</u>
Estimated income \$72,000			

POLICE DEPARTMENT

SALARIES

**PROPOSED
2005 BUDGET**

CHIEF OF POLICE	\$ 37,440.00
OFFICER 1	\$ 29,120.00
OFFICER 2	\$ 27,040.00
OFFICER 3	\$ 12,500.00
PART TIME OFFICERS	\$ 2,880.00
INCENTIVE PAY	\$ 5,040.00
	<u>\$ 114,020.00</u>
	=====

HOLIDAY PAY

CHIEF OF POLICE	\$ 1,872.00
OFFICER 1	\$ 1,456.00
OFFICER 2	\$ 1,352.00
OFFICER 3	\$ 768.00

SUB TOTAL - \$ 119,468.00

WORKMAN'S COMP, SSI, UNEMPLOYMENT, FED. & STATE - 35.50%	\$ 42,411.14
TOTAL PAYROLL -	<u>\$ 161,879.14</u>
	=====

HEALTH INSURANCE - 3	\$ 10,668.00
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RETIREMENT 17.75%	<u>\$ 18,832.75</u>
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PHONES, TICKETS, MISC.	\$ 6,300.00
FALSE ARREST INSURANCE	\$ 2,677.50
COMMUNICATIONS, CELL PHONES, PAGERS	\$ 8,454.00
EQUIPMENT	\$ 12,000.00
SCHOOLS & TRAINING	\$ 6,300.00
MISC.	\$ 3,000.00
	<u>\$ 38,731.50</u>
	=====

VEHICLES

NEW VEHICLE	\$ 30,420.00
MAINTENANCE, GAS, OIL	\$ 26,131.00
	<u>\$ 56,551.00</u>
	=====

TOTAL BUDGET \$ 286,662.39

STREET DEPARTMENT

STREET DEPARTMENT EXPENDITURES

**PROPOSED
2005 BUDGET**

FULL TIME PERSONNEL @ \$11 HR. 20 hrs. (Split w/ General Personnel)	\$ 11,440.00
PART-TIME STREET & MAINTENANCE (16 hr. wk @\$11 hr.)	\$ 9,152.00
	\$ 20,592.00
WORKMEN'S COMP, SSI, UNEMPLOYMENT, FED, & STATE - 35.50%	\$ 7,310.16
TOTAL PAYROLL	\$ 27,902.16
	=====
UTILITIES / SIGNAL LIGHTS (65 New Street Lights @ \$14 mo.)	\$ 14,660.00
STREET REPAIRS	\$ 2,500.00
EQUIPMENT & MISC.	\$ 3,700.00
FUEL, OIL, ETC.	\$ 2,000.00
SUPPLIES, WEED KILLER, MOWER BLADES, ETC.	\$ 3,000.00
UNIFORMS	\$ 2,500.00
EQUIPMENT MAINTENANCE	\$ 2,000.00
STREET SIGNS	\$ 2,000.00
DUES & EDUCATION/TRAVEL	\$ 600.00
	\$ 32,960.00
	=====
<u>TOTAL BUDGET</u>	\$ 60,862.16

Estimated Income \$68,700.00 - (See Detail Revenue Sources)

**ESTIMATED REVENUE SOURCES DETAIL
FOR PROPOSED BUDGET 2005**

STREET FUND REVENUE

**PROPOSED
2005 BUDGET**

STATE AUDITOR (State Highway)	\$ 36,000.00
COUNTY TREASURER (Co. Road)	\$ 6,200.00
INTEREST - Checking & CD's	\$ 1,000.00
MISC.	\$ 500.00
	\$ 43,700.00
	=====
Available Bank Fund Tumback Balance 2004 "Checking"	\$ 25,000.00
<u>Total Funds Available</u>	\$ 68,700.00
Additional Tumback Assets - CD's	\$ 75,245.00
<u>Total Funds W/Assets</u>	\$ 143,945.00

FIRE DEPARTMENT

FIRE DEPARTMENT EXPENDITURES

**PROPOSED
2005 BUDGET**

SUPPLIES	\$	400.00
UTILITIES	\$	6,000.00
EQUIPMENT (Fire Hose)	\$	2,000.00
FUEL, OIL	\$	1,700.00
BUILDING MAINTENANCE	\$	1,500.00
INSURANCE (Building & Vehicles)	\$	2,100.00
EQUIPMENT MAINTENANCE	\$	4,650.00
CAPITAL IMPROVEMENTS	\$	1,500.00
MISC.	\$	800.00
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<u>TOTAL BUDGET</u>	\$	<u>20,650.00</u>

SEWER DEPARTMENT EXPENDITURES

**PROPOSED
2005 BUDGET**

SUPERINTENDENT	\$	-
PART TIME PERSONNEL 20 Hrs. Wk @ \$12 Hr.	\$	10,400.00
COMMITTEE SALARY @ \$100 per meeting x 14	\$	5,600.00
WORKMEN'S COMP, SSI, UNEMPLOYMENT, FED & STATE - 35.50%	\$	5,680.00
	\$	<u>21,680.00</u>
		=====
OFFICE PERSONNEL 12 Hrs. Wk @ \$12 hr.	\$	7,488.00
WORKMEN'S COMP, SSI, UNEMPLOYMENT, FED. & STATE - 33.33%	\$	2,495.75
TOTAL PAYROLL	\$	<u>31,663.75</u>
EDUCATION	\$	1,000.00
EQUIPMENT & MISC.	\$	2,500.00
EQUIPMENT MAINTENANCE	\$	1,000.00
SUPPLIES & POSTAGE	\$	2,000.00
LEGAL & PROFESSIONAL FEES	\$	3,000.00
LAND PAYMENTS @ 6 Months	\$	21,000.00
UTILITIES	\$	<u>3,000.00</u>
<u>TOTAL BUDGET</u>	\$	<u>65,163.75</u>

Estimated Income \$65,288.00 - (See Detail Revenue Sources)

SEWER FUND REVENUE

**PROPOSED
2005 BUDGET**

SERVICE (Estimated @ 110 residential & 10 Business customers)	\$	53,288.00
MISC. - PERMITS, etc.	\$	<u>12,000.00</u>
TOTAL	\$	<u>65,288.00</u>

BUILDING INSPECTIONS EXPENDITURES

**2005 BUDGET
PROPOSED**

INSPECTOR	\$ 20,000.00
OFFICE PERSONNEL (20 Hrs. Wk. @ \$10 Hr.)	\$ 10,400.00
WORKMEN'S COMP, SSI, UNEMPLOYMENT, FED.& STATE - 34.25%	\$ 10,412.00
TOTAL PAYROLL	<u>\$ 40,812.00</u>
HEALTH INSURANCE	\$ 3,192.00
VEHICLE GAS & MAINTENANCE	\$ 3,500.00
PHONE & PAGER	\$ 1,500.00
SUPPLIES, FORMS, MISC.	\$ 2,000.00
EDUCATION	\$ 1,000.00
DUES	\$ 400.00
EQUIPMENT	\$ 4,000.00
SOFTWARE, EQUIPMENT	\$ 2,000.00
TOTAL BUDGET	<u>\$ 58,404.00</u>

**BUILDING INSPECTIONS ESTIMATED REVENUE SOURCES DETAIL
FOR PROPOSED BUDGET 2005**

BUILDING PERMITS	\$ 60,000.00
MISC.	\$ 1,000.00
TOTAL REVENUE	<u>\$ 61,000.00</u>

WASTEWATER NEW CONSTRUCTION EXPENDITURES

PROPOSED
2005 BUDGET

LEGAL & PROFESSIONAL FEES	\$ 100,000.00
EXPANSION COST	\$ 800,000.00
MISC.	\$ <u>100,000.00</u>

<u>TOTAL BUDGET</u>	\$ <u>1,000,000.00</u>
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WASTEWATER NEW CONSTRUCTION REVENUE

PROPOSED
2005 BUDGET

SEWER IMPROVEMENT FEE = @200 HOUSES	\$ 1,000,000.00
MISC.	\$ <u>400.00</u>

<u>TOTAL REVENUE</u>	\$ <u>1,000,400.00</u>
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DEBT SERVICE FUND

FUND - 2519185

LAND PURCHASE NOTE - BOWEN PROPERTY

TOTAL

PROPOSED
2005 BUDGET
\$ 42,000.00
\$ 42,000.00

DEBT SERVICE FUND REVENUE

FUND - 2519185

LAND PURCHASE NOTE - BOWEN PROPERTY

SEWER FUND & GENERAL FUND

TOTAL

PROPOSED
2005 BUDGET

\$ 42,000.00
\$ 42,000.00

DEBT SERVICE FUND

FUND - 9635-30-1

PAYMENTS - SALES & USE TAX

TOTAL

PROPOSED
2005 BUDGET
\$ 250,000.00
\$ 250,000.00

DEBT SERVICE FUND REVENUE

FUND - 9635-30-1

WASTEWATER TREATMENT BOND \$1,273,400

SALES & USE TAX

TOTAL

PROPOSED
2005 BUDGET

\$ 270,000.00
\$ 270,000.00

CONSTRUCTION FUND

FUND - 9635-31-9

PHASE II REQUISITIONS

TOTAL

PROPOSED
2005 BUDGET

\$ -
\$ -

CONSTRUCTION FUND REVENUE

FUND - 9635-31-9

WASTEWATER TREATMENT BOND

TOTAL

PROPOSED
2005 BUDGET

\$ -
\$ -