

MINUTES  
WASTEWATER TREATMENT COMMITTEE MEETING  
BETHEL HEIGHTS CITY HALL  
FEBRUARY 16, 2017 @ 7:00 P.M.

The Bethel Heights Wastewater Treatment Committee met in regular session at the Bethel Heights City Hall. Chairman Littrell called the meeting to order at 7:03 p.m.

ROLL CALL: The following members answered the roll call: Corey Ball, Ken Buchheit, Mike Cheval, and Terry Littrell. Mayor Black, Amanda Fenton, and Rick Sayre were present.

PLEDGE OF ALLEGIANCE: Members recited the pledge.

APPROVE AGENDA: Member Buchheit moved to approve the agenda for February 16, 2017. Member Ball seconded the motion. Motion passed without dissent.

APPROVE MINUTES: January 19, 2017. Chairman Littrell noted that the minutes should read 160 yards. Member Cheval moved to approve the minutes from January 19, 2017 with the correction being made. Member Buchheit seconded the motion. Motion passed without dissent.

APPROVE TREASURY REPORT: January 2017. Members reviewed the treasury report for January 2017. Chairman Littrell moved to approve the treasury report. Member Ball seconded the motion. Motion passed without dissent.

BILLING & RECEIPTS REPORT: January 2017. Members reviewed the billing & receipts report. Member Ball moved to approve the billing & receipts report for January. Member Buchheit seconded the motion. Motion passed without dissent.

2016 FINANCIAL STATEMENT: January – December 2016: Members reviewed the 2016 Financial Statement. Member Ball questioned where the revenue for Transfer In comes from. Mayor Black stated that is the sales tax monies. Member Buchheit moved to approve the 2016 Financial Statement. Member Cheval seconded the motion. Motion passed without dissent.

PUBLIC FORUM:

**Call to Order**

**Roll Call**

**Pledge**

**Agenda**

Motion to Approve  
Motion Passed

**Minutes**

Motion to Approve

Motion Passed

**Treasury Report**

Motion to Approve  
Motion Passed

**Billing & Receipts**

Motion to Approve

Motion Passed

**2016 Financial Statement**

Motion to Approve

Motion Passed

**Public Forum**

CURRENT BUSINESS:

1. **Sewer Progress/Environmental Report:** Chairman Littrell asked what happened at Phases 1 & 2. Mr. Sayre stated that Phase 1 & 2 was taking on Phase 3 load so that he could install the check valves. Mr. Sayre informed the members that Phase 2 has a busted Pod and that only six Pods are being used instead of nine. Mr. Sayre stated that Phase 3 has a TSS problem and is having some surfacing problems with lines that had gravel installed. Mr. Sayre stated that he will be installing check valves on Phase 1 soon. Mr. Sayre informed the members that he has hired a new employee and that he comes with wastewater experience and that another new employee will be starting next week that has no experience. Member Ball asked if the positions were full time. Mr. Sayre stated yes and the Police Department has given them permission to use a truck so that will help at times. Chairman Littrell asked if the new employee with no experience would just be mowing. Mr. Sayre stated no that he will be trained to do service calls and repairs. Chairman Littrell asked why UV lights were installed on Phase 5 if they were going to be phased out. Mr. Sayre stated that they had been already installed that he just plugged them in. Mr. Sayre stated that he is planning on phasing the UV lights out in a few months. Mr. Sayre stated that he will be focusing on working on getting the three Pods repaired.

**Current Business**  
Sewer Progress/  
Environmental Report

OLD BUSINESS:

1. **Clean Outs:** Member Buchheit asked if the city attorney had been spoken to about getting the clean outs repaired. Mayor Black stated that she forgot about it but would speak to him about it.
2. **Concrete Tanks:** Chairman Littrell asked who made the decision to make the change from the fiberglass tank to the concrete tank. Mr. Sayre stated that the decision was made to use concrete tanks due to us not being able to get the Orenco tank when needed. Mayor Black added that cost was also a factor in changing. Chairman Littrell asked if the specs needed to be changed. Mr. Sayre stated that the specs are at the engineers. Chairman Littrell stated that he was placed in an odd situation when someone told him about it and didn't know about it. Mayor Black stated that she made the decision to go with the concrete tank. Mr. Sayre stated that he has looked at four different tanks and decided that the concrete tank was the best. Chairman Littrell stated that the board should have been told about the change. Chairman Littrell asked if any fiberglass tanks would be purchased any longer. Mr. Sayre stated that no due to the cost of the fiberglass tank and the city not being able to get them. Chairman Littrell stated that he thought the concrete tank will be good. Mr. Sayre stated that he made a few changes to the risers. Chairman Littrell asked if we

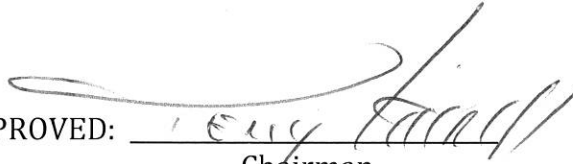
**Old Business**  
Clean Outs

Concrete Tanks

were using Pile's lids and pumps. Mr. Sayre stated that Pile's lids are better but we aren't using Pile's pumps and that the same pumps are being used. Mr. Sayre stated that he could check with Piles' about the cost for lids for the replacement of lids.

NEW BUSINESS:

ADJOURN MEETING: Member Cheval moved to adjourn the meeting. Member Buchheit seconded the motion. Motion passed without dissent. Meeting adjourned at 7:40.

APPROVED:   
Chairman

ATTEST:   
Secretary

**New Business**

**Adjourn Meeting**  
Motion to Adjourn  
Motion Passed