

MINUTES  
WASTEWATER TREATMENT COMMITTEE MEETING  
BETHEL HEIGHTS CITY HALL  
February 18, 2016 @ 7:00 P.M.

The Bethel Heights Wastewater Treatment Committee met in regular session at the Bethel Heights City Hall. Chairman Littrell called the meeting to order at 7:01 p.m.

**Call to Order**

ROLL CALL: The following members answered the roll call: Ken Buchheit, Mike Cheval, and Terry Littrell. Mayor Black, Amanda Fenton, and Rick Sayre were present.

**Roll Call**

PLEDGE OF ALLEGIANCE: Members recited the pledge.

**Pledge**

APPROVE AGENDA: Member Buchheit moved to approve the agenda for February 18, 2016. Chairman Littrell seconded the motion. Motion passed without dissent.

**Agenda**  
Motion to Approve  
Motion Passed

APPROVE MINUTES: January 21, 2016. Member Cheval moved to approve the minutes from January 21, 2016. Member Buchheit seconded the motion. Motion passed without dissent.

**Minutes**  
Motion to Approve  
Motion Passed

APPROVE TREASURY REPORT: January 2016. Members reviewed the treasury report for January 2016. Member Buchheit moved to approve the treasury report. Member Cheval seconded the motion. Motion passed without dissent.

**Treasury Report**  
Motion to Approve  
Motion Passed

BILLING & RECEIPTS REPORT: January 2016. Members discussed the billing & receipts report. Member Cheval moved to approve the billing & receipts report for January. Member Buchheit seconded the motion. Motion passed without dissent.

**Billing & Receipts**  
Motion to Approve  
Motion Passed

2015 FINANCIAL STATEMENT: January – December 2015. Members reviewed the yearly financial statements. Member Buchheit moved to approve the 2015 financial statement. Member Cheval seconded the motion. Motion passed without dissent.

**2015 Financial Statements**  
Motion to Approve  
Motion Passed

PUBLIC FORUM:

**Public Forum**

CURRENT BUSINESS:

1. **Sewer Progress/Environmental Report:** Mr. Sayre stated that he had lots of testing done but the results are still high on CBOD and that testing will be done again on Friday afternoon. Mr. Sayre stated that he probably made a mistake by having the dose tanks pumped in the cold weather and that it should have been done when it gets warmer. Mr. Sayre informed the members that ADEQ came on Wednesday and looked over the fields. Mayor Black stated that she hasn't heard from ADEQ. There was discussion on how the water flows throughout the phases. Mr. Sayre stated that the filters are staying clean and being changed in the afternoons. Chairman Littrell asked about the three pumps that were reported last month as not working. Mr. Sayre stated that he has two working now and has the parts for the other to be fixed when he gets the time. Mr. Sayre stated that he had some repairs with the Heritage Heights Subdivision line. Chairman Littrell asked at whose cost. Mr. Sayre stated both the city and the developer of the subdivision. Mr. Sayre stated that the new mowers have been delivered and that the new part-time employee will be taking over the mowing. Chairman Littrell asked if there were tanks available for Heritage Heights. Mr. Sayre stated that nine tanks have been delivered this week and the city had one at the plant.

**Current Business**  
Sewer Progress/  
Environmental Report

OLD BUSINESS:

1. **Rent House Repairs:** Mayor Black notified members that the expense for the rent house repairs came in below budget and the quote. Mayor Black stated that the repair cost was \$2,500. Mayor Black stated that new joist will have to be put in eventually due to the boards being wet but that the repairman stated that it would be fine for a while and that the plumbing didn't have to be replaced. Members stated that they were pleased with the expense coming in so low.
2. **Panel Boxes:** Chairman Littrell asked if anything had been done with getting stickers on the panel boxes with the phone numbers. Mr. Sayre stated that the vinyl stickers came in this week and would be placed on the panel boxes. Chairman Littrell asked about the panel boxes for Heritage Heights Subdivision. Mr. Sayre stated that the stickers would be placed on the boxes at the time of inspection.

**Old Business**  
Rent House Repairs

Panel Boxes

NEW BUSINESS:

ADJOURN MEETING: Member Cheval moved to adjourn the meeting. Member Buchheit seconded the motion. Motion passed without dissent. Meeting adjourned at 7:38.

APPROVED: Terry Littrell  
Chairman

ATTEST: Ken Buchheit  
Secretary

**New Business**

**Adjourn Meeting**  
Motion to Adjourn  
Motion Passed