

MINUTES  
WASTEWATER TREATMENT COMMITTEE MEETING  
BETHEL HEIGHTS CITY HALL  
January 21, 2016 @ 7:00 P.M.

The Bethel Heights Wastewater Treatment Committee met in regular session at the Bethel Heights City Hall. Chairman Littrell called the meeting to order at 7:02 p.m.

**Call to Order**

ROLL CALL: The following members answered the roll call: Mike Cheval, Ken Buchheit, Corey Ball, and Terry Littrell. Mayor Black, Alderman Black, Amanda Fenton, and Rick Sayre were present.

**Roll Call**

PLEDGE OF ALLEGIANCE: Members recited the pledge.

**Pledge**

APPROVE AGENDA: Chairman Littrell moved to approve the agenda for January 21, 2016. Member Buchheit seconded the motion. Motion passed without dissent.

**Agenda**  
Motion to Approve  
Motion Passed

APPROVE MINUTES: December 17, 2015. Member Buchheit asked if the minutes were correct regarding who made the motions. Member Ball stated that according to the notes that he took, the motions were correct. Member Buchheit moved to approve the minutes from December 17, 2015. Member Cheval seconded the motion. Motion passed without dissent.

**Minutes**

Motion to Approve  
Motion Passed

APPROVE TREASURY REPORT: December 2015. Members reviewed the treasury report for December 2015. Member Cheval asked why a check had been voided on the December bank statements. Mrs. Fenton stated that she didn't know but would find out. Member Cheval moved to approve the treasury report. Member Ball seconded the motion. Motion passed without dissent.

**Treasury Report**

Motion to Approve  
Motion Passed

BILLING & RECEIPTS REPORT: December 2015. Members discussed the billing & receipts report. Member Buchheit moved to approve the billing & receipts report for December. Member Ball seconded the motion. Motion passed without dissent.

**Billing & Receipts**

Motion to Approve  
Motion Passed

PUBLIC FORUM:

**Public Forum**

CURRENT BUSINESS:

**Current Business**

1. **Appoint Chairman & Secretary/Treasurer:** Member Buchheit motioned to reappoint Chairman Littrell. Member Cheval seconded the motion. Chairman Littrell called the roll and the following votes were recorded: Ball-yes, Buchheit-yes, Cheval-yes, and Littrell-abstained. Motion passed. Chairman Littrell accepted the reappointment. Member Cheval moved to reappoint

Appoint Chairman &  
Secretary/Treasurer  
Motion to Reappoint

Motion Passed  
Motion to Reappoint

Secretary/Treasurer Buchheit. Chairman Littrell seconded the motion. Chairman Littrell called the roll and the following votes were recorded: Cheval-yes, Ball-yes, Buchheit-abstained, and Littrell-yes. Motion passed. Member Buchheit accepted the reappointment.

2. **Reappoint Mike Cheval:** Member Buchheit motioned to reappoint Mike Cheval. Chairman Littrell seconded the motion. Chairman Littrell called the roll and the following votes were recorded: Buchheit-yes, Ball-yes, Cheval-abstain, and Littrell-yes. Motion passed. Member Cheval accepted the reappointment.
3. **Sewer Progress/Environmental Report:** Mr. Sayre informed the members that there had been leaks and most have been repaired with a few still awaiting for parts to come in. Mr. Sayre stated that some pumps on Phase 4 have been rebuilt and he has decided that shut-off valves are going to be installed so that half a field can be isolated while working on a line. Mr. Sayre stated that there have been several leaks on Phases 2 & 3. Mr. Sayre stated that he received the testing results and that the results were good for all of the phases but phase 2 and it was over by .2 on the CBOD; therefore another testing was done and all of the phases are now high, which he is thinks has to do with the cold air. Mr. Sayre stated that he has found one dose pump and one recuirtp pump not working. Mr. Sayre notified the members that the Phase 4 computer hasn't been working, so he had Andy Davis reset all of the pumps which means 6 pumps are now working verses only 4 pumps working. Mr. Sayre stated that a group of people are supposedly coming in to look over the system. Members reviewed the monthly progress report. Member Buchheit asked about the influent and effluent numbers being so different. Mr. Sayre stated that the rain plays a big part in the differences and that there isn't a monitor on Phase 3 with what is coming in. Chairman Littrell asked about the 17 homes/businesses checked for rain water. Mr. Sayre stated that he went out and walked around and found 17 alarms going off. Mr. Sayre stated that clean-outs are a large problem that was found. Mr. Sayre stated that he is hopeful that this summer they'll be able to do a tank assessment throughout the city.
4. **Review the By-Laws:** Members reviewed the current by-laws and didn't see that any changes were needed.

OLD BUSINESS:

1. **ADEQ Update:** Mayor Black stated that the CBOD is out of limit because the permit limit is at 15 and the test results came back at 15.2 and the city was given until the next test limits came in to see if the numbers have improved and if not the city could be fined. Members discussed CBODs.
2. **Tank Contact Number:** Member Ball shared a picture of his panel box that only has the contact information for Orenco. Members discussed ideas of placing the city's information on the panel boxes.

Motion Passed  
Reappoint Mike Cheval

Motion to Reappoint

Motion Passed  
Sewer Progress/  
Environmental Report

Review the By-Laws

**Old Business**  
ADEQ Update

NEW BUSINESS:

1. **Appropriate Funds for Rental House Repairs \$5,000:** Mayor Black stated that she had been informed by the pest control company that he found an issue with lots of rotting under the house. Mayor Black stated that she was told that there was lots of rotting in the bathroom area and that you can actually see the ground through the shower. Mayor Black stated that she received an estimate for \$3,200 and that the project will take about a week to fix the issue. Mayor Black stated that the estimate could be more, if more issues are found once the work has begun. Member Buchheit motioned to approve appropriating funds for rental house repairs for the amount of \$5,000. Member Ball seconded the motion. Motion passed without dissent.

ADJOURN MEETING: Member Cheval moved to adjourn the meeting. Member Buchheit seconded the motion. Motion passed without dissent. Meeting adjourned at 7:45.

APPROVED: Terry Littrell  
Chairman

ATTEST: Ken Buchheit  
Secretary

**New Business**

Appropriate Funds for  
Rental House Repairs  
\$5,000

Motion to Approve

Motion Passed

**Adjourn Meeting**

Motion to Adjourn  
Motion Passed