

MINUTES
PLANNING COMMISSION & BOARD OF ZONING ADJUSTMENT
BETHEL HEIGHTS CITY HALL
OCTOBER 16, 2017 @ 7:00 p.m.

The Bethel Heights Planning Commission met in a regular scheduled meeting in the Bethel Heights City Hall. Chairman Sam Black called the meeting to order at 7:00 p.m.

ROLL CALL: The following members answered the roll call: Jimmy Scott, Miles Chism, Ken Buchheit, Susie Wright, Butch Davidson, Scotty Person, and Sam Black were present.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

APPROVE AGENDA: Member Buchheit motioned to approve the agenda. Member Davidson seconded the motion. Motion passed without dissent.

APPROVE MINUTES: August 21, 2017. Member Chism motioned to approve the minutes from August 21, 2017. Member Scott seconded the motion. Motion passed without dissent.

PUBLIC FORUM:

CURRENT BUSINESS:

1. **Reappoint Miles Chism:** Member Buchheit motioned to approve the reappointment of Miles Chism. Member Person seconded the motion. Miles Chism accepted the reappointment. Chairman Black called the roll and the following votes were recorded: Scott-yes, Chism-abstained, Buchheit-yes, Wright-yes, Davidson-yes, Person-yes, and Black-yes. Motion passed.

OLD BUSINESS:

1. **Portable Storage Buildings on Thompson:** Member Chism stated that he had gone to the storage buildings on Thompson and while looking at several buildings he found that there were mattresses and toys. Member Chism stated that he felt that it was possible that individuals are living in them and that they didn't appear to be just staged. Mayor Black stated that she would have someone check the business.

Call to Order

Roll Call

Pledge

Agenda

Motion to Approve
Motion Passed

Minutes

Motion to Approve
Motion Passed

Public Forum

Current Business

Reappoint Miles Chism
Motion to Approve

Motion Passed

Old Business

Portable Storage
Buildings on Thompson

NEW BUSINESS:

1. **Final Plat: Parkside Subdivision:** Chairman Black stated that the Letter of Credit will need to be updated to reflect the final plat approval date due to the city requiring a one-year assurance and that the comment from City Engineer Guertz is addressed on the plat. Chairman Black stated that the final plat could be approved upon those conditions being met. Member Wright motioned to approve the final plat for Parkside Subdivision contingent upon the Letter of Credits being updated to reflect one year from today and that the right-of-ways are dedicated to the city and noted on the plat per City Engineer Guertz. Member Buchheit seconded the motion. Chairman Black called the roll and the following votes were recorded: Scott-yes, Chism-yes, Buchheit-yes, Wright-yes, Davidson-yes, Person-yes, and Black-yes. Motion passed.

ADJOURN MEETING: Member Wright moved to adjourn as the Planning Commission and reconvene as the Board of Zoning Adjustment. Member Buchheit seconded the motion. Motion passed without dissent.

BOARD OF ZONING ADJUSTMENT

The Bethel Heights Board of Zoning Adjustment met in a regular scheduled meeting in the Bethel Heights City Hall. Chairman Sam Black called the meeting to order at 7:15 p.m.

ROLL CALL: The following members answered the roll call: Jimmy Scott, Miles Chism, Ken Buchheit, Susie Wright, Butch Davidson, Scotty Person, and Sam Black were present.

APPROVE AGENDA: Member Buchheit motioned to approve the agenda. Member Scott seconded the motion. Motion passed without dissent.

APPROVE MINUTES: Member Chism motioned to approve the minutes. Member Davidson seconded the motion. Motion passed without dissent.

PUBLIC FORUM:

CURRENT BUSINESS:

OLD BUSINESS:

NEW BUSINESS:

New Business
Final Plat: Parkside Subdivision

Motion to Approve

Motion Passed

Adjourn
Motion to Adjourn
Motion Passed

Call to Order

Roll Call

Agenda
Motion to Approve
Motion Passed

Minutes
Motion to Approve
Motion Passed

Public Forum

Current Business

Old Business

New Business

ADJOURN MEETING: Member Wright moved to adjourn the Board of Zoning Adjustment. Member Buchheit seconded the motion. Motion passed without dissent. Meeting adjourned at 7:16 p.m.

Adjourn
Motion to Adjourn
Motion Passed

APPROVED: 
Chairman

ATTEST: 
Secretary