

MINUTES
CITY COUNCIL MEETING
BETHEL HEIGHTS CITY HALL
May 17, 2016 at 7:00 P.M.

The Bethel Heights City Council met in a regular scheduled meeting in the Bethel Heights City Hall. Mayor Cynthia Black called the meeting to order at 7:00 p.m.

ROLL CALL: The following members answered the roll call: Debra Cheval, Sam Black, Matt Gerlt, Jim Swanson, and Herman Seiter.

OFFICIALS IN ATTENDANCE: Recorder/Treasurer Janet Nelson, Deputy City Clerk Lisa Gibson, and Police Chief Rick Moore were also present.

PLEDGE OF ALLEGIANCE: The members recited the Pledge of Allegiance.

APPROVE AGENDA: Alderman Black moved to approve the agenda for May 17, 2016. Alderman Seiter seconded the motion. Motion passed without dissent.

APPROVE MINUTES: April 19, 2016. Alderman Seiter moved to approve the minutes of April 19, 2016. Alderman Gerlt seconded the motion. Motion passed without dissent.

APPROVE TREASURY REPORT: April 2016. Members reviewed the treasury report. Alderman Swanson moved to approve the treasury report for April 2016. Alderman Gerlt seconded the motion. Motion passed without dissent.

REVIEW OF WASTEWATER TREASURY REPORT: April 2016. Members reviewed the wastewater treasury report.

PUBLIC FORUM:

COMMENTS ON WRITTEN REPORTS: Police Department, Fire Department, Wastewater Department, Street Department, & Building Permits. Mayor Black informed the council that the fire department report, per Chief Morris, can't be combined into the one report; therefore, the report given in the packets is the runs from Monday thru Friday and the second report is after hours. Chief Moore stated that the 2016 Dodge Charge has been ordered. Chief Moore stated that he was hoping to sell three vehicles but that didn't work out; therefore, he is only trading in two vehicles (2006 Crown Vic and the 2010 Dodge Charger) for about \$7,500. Chief Moore stated that another vehicle has been seized. Chief Moore stated that Officer Cordova should be back around the first week in July.

Call to Order

Roll call

Officials

Pledge

Agenda

Motion to Approve
Motion Passed

Minutes

Motion to Approve
Motion Passed

Treasury Report

Motion to Approve
Motion Passed

**Review of Wastewater
Treasury Report**

Public Forum

**Comments on Written
Reports**

PRESENTATION OF ORDINANCES AND RESOLUTIONS:

1. **Ordinance No. 350: Rezoning R-2 to R-1:** Mayor Black stated that that this is the ordinance where there are two single family homes at the corner of Apple Blossom and North Oak Street and that it was read once last month. Alderman Black moved to suspend the rules and read Ordinance No. 350 for its third and final reading by title only. Alderwoman Cheval seconded the motion. Mayor Black read Ordinance No. 350 by title only. Alderman Black moved to approve Ordinance No. 350. Alderwoman Cheval seconded the motion. Mayor Black called the roll and the following votes were recorded: Cheval-yes, Black-yes, Gerlt-yes, Swanson-yes, and Seiter-yes. Motion passed without dissent.
2. **Resolution 04-19-16: Future Land Use & Master Street Plan:** Alderwoman Cheval motioned to read Resolution 04-19-16 by title only and vote to approve. Alderman Gerlt seconded the motion. Mayor Black called the roll and the following votes were recorded: Cheval-yes, Black-yes, Gerlt-yes, Swanson-yes, and Seiter-yes. Motion passed. Mayor Black read Resolution 04-19-16 by title only. Alderwoman Cheval moved to approve Resolution 04-19-16. Alderman Gerlt seconded the motion. Mayor Black called the roll and the following votes were recorded: Seiter-yes, Swanson-yes, Gerlt-yes, Black-yes, and Cheval-yes. Motion passed without dissent.
3. **Ordinance No. 348: Amending No. 169 Driveways & Access:** Mayor Black stated that this comes from the Planning Commission. Alderman Black explained that the city doesn't have any regulations or guidance as to the material for driveways and the placements of driveways. Alderwoman Cheval motioned to read Ordinance No. 348 on its first reading by title only. Alderman Swanson seconded the motion. Mayor Black called the roll and the following votes were recorded: Cheval-yes, Black-yes, Gerlt-yes, Swanson-yes, and Seiter-yes. Motion passed without dissent. Mayor Black read Ordinance No. 348 by title only.
4. **Ordinance No. 351: Streets, Sidewalks, & Driveways:** Mayor Black stated that this ordinance cleans up all of the amendments to the original street ordinances. Alderwoman Cheval motioned to read Ordinance No. 351 on its first reading by title only. Alderman Seiter seconded the motion. Mayor Black called the roll and the following votes were recorded: Seiter-yes, Swanson-yes, Gerlt-yes, Black-yes, and Cheval-yes. Motion passed without dissent. Mayor Black read Ordinance No. 351 by title only. Alderman Black asked if the original ordinances would be listed on the website. Mayor Black stated that per Attorney Summerford all ordinances should be placed on the website.

Presentation of Ordinances & Resolutions

Ordinance No. 350
Rezoning R-2 to R-1
Motion to Read

Motion to Approve

Motion Passed
Resolution 04-19-16:
Future Land Use &
Master Street Plan
Motion to Read

Motion Passed
Motion to Approve

Motion Passed
Ordinance No. 348
Amending No. 169
Driveways & Access

Motion to Read

Motion Passed
Ordinance No. 351
Streets, Sidewalks, &
Driveways
Motion to Read

Motion Passed

OLD BUSINESS:

1. ADEQ Update: Mayor Black stated that she has had a conference call with ADEQ and has been given 45 days to respond with an amended plan. The plant evaluation will be done next week and the plan should be ready by the 45 day deadline.

NEW BUSINESS:

1. **Appropriate Funds: \$1,000 Court Automation & \$2,900 General Fund for Laserfiche Upgrade:** Mayor Black stated that this is a program that is used to scan in all documents and used as a way to search for documents. Mayor Black stated that we are currently on version 7 but that the current version is 10, the cost to upgrade the program is \$6,000. Alderwoman Cheval moved to appropriate \$1,000 from court automation fund and \$2,900 from the general fund for the Laserfiche upgrade. Alderman Gerlt seconded the motion. Mayor Black called the roll and the following votes were recorded: Seiter–yes, Swanson–yes, Gerlt–yes, Black–yes, and Cheval–yes. Motion passed without dissent. Alderman Black asked if this would be a yearly update. Mayor Black stated yes.
2. **Apple Blossom & Hwy 71B:** Alderman Seiter stated that the highway department needs to fix the big bump in the road when you turn left (south) onto Hwy 71B from Apple Blossom. Mayor Black stated that she would speak with the street department.
3. **Council Position:** Alderman Seiter stated that he would not be running for council and that a replacement would be needed. Mayor Black asked for recommendations.

ADJOURN MEETING: Alderman Black moved to adjourn the meeting. Alderman Gerlt seconded the motion. Motion passed without dissent. Meeting adjourned at 7:32 p.m.

APPROVED: Cynthia Black
Mayor

ATTEST: Janet Nelson
Recorder/Treasurer

Old Business

ADEQ Update

New Business

Appropriate Funds:
\$1,000 Court Automation
& \$2,900 General Fund
for Laserfiche Upgrade

Motion to Appropriate

Motion Passed

Apple Blossom & Hwy
71B

Council Position

Adjourn Meeting

Motion to Adjourn

Motion Passed